



**NOTICE OF A VINEYARD
CITY COUNCIL MEETING
September 22, 2021 at 6:00 PM**

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled meeting on Wednesday, September 22, 2021 at 6:00 p.m. at City Hall, 125 South Main Street, Vineyard, Utah. The meeting can also be viewed on our [live stream page](#).

AGENDA

Presiding Mayor Julie Fullmer

REGULAR SESSION

- 1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE** – *to be announced.*

WORK SESSION

- 2. DISCUSSION** – Future Fire Station

The mayor, City Council, and staff will discuss options for a future fire station in Vineyard.

- 3. PUBLIC COMMENTS**

(15 minutes)

“**Public Comments**” is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three minutes. Because of the need for proper public notice, immediate action **cannot** be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda, however, the Council may elect to discuss the item if it is an immediate matter of concern.

Public comments can be submitted ahead of time to pams@vineyardutah.org.

- 4. MAYOR AND COUNCILMEMBERS’ REPORTS/DISCLOSURES/RECUSALS**

- 5. STAFF, COMMISSION, AND COMMITTEE REPORTS**

(3 minutes each)

5.1 City Manager Jacob McHargue

5.2 Planning Commission Chair Bryce Brady

5.3 Orem Fire Chief Marc Sanderson and Deputy Chief Jason Earl – Quarterly Report

- 6. CONSENT ITEMS**

6.1 [Approval of the September 8, 2021 City Council Meeting Minutes](#)

7. MAYOR'S APPOINTMENTS

7.1 No items were submitted.

8. DISCUSSION/PRESENTATIONS/PROCLAMATIONS

8.1 Monarch Proclamation

Mayor Fullmer will proclaim Vineyard as a Monarch City.

9. BUSINESS ITEMS

9.1 DISCUSSION AND ACTION – Service Recognition Resolution 2021-18

The mayor and city council will discuss a resolution recognizing the years of service for outgoing city manager Jacob McHargue. They will take appropriate action.

9.2 DISCUSSION AND ACTION – Interim City Manager Resolution 2021-19

The mayor and City Council will discuss appointing an interim City Manager. They will take appropriate action.

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- (a) discussion of the character, professional competence, or physical or mental health of an individual
- (b) strategy sessions to discuss collective bargaining
- (c) strategy sessions to discuss pending or reasonably imminent litigation
- (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- (e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares
- (f) discussion regarding deployment of security personnel, devices, or systems;
- (g) the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#);

11. ADJOURNMENT

The next regularly scheduled meeting is October 13, 2021.

This meeting may be held in a way that will allow a councilmember to participate electronically.

The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (801) 226-1929.

I the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to city staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON: September 21, 2021

CERTIFIED (NOTICED) BY: /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER



**MINUTES OF A VINEYARD
CITY COUNCIL MEETING**
City Council Chambers
125 South Main Street, Vineyard, Utah
September 8, 2021 at 6:03 PM

Present

Mayor Julie Fullmer
Councilmember John Earnest
Councilmember Tyce Flake
Councilmember Chris Judd
Councilmember Cristy Welsh

Absent

Staff Present: City Manager Jacob McHargue, City Engineer Naseem Ghandour, Assistant Public Works Director Chris Wilson, Sergeant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, City Planner Briam Amaya Perez, Building Official George Reid, Finance Director David Mortenson, Water Manager Sullivan Love, City Recorder Pamela Spencer, Planning Commission Chair Bryce Brady, Planning Commissioner Jessica Welch

1.  CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

Mayor Fullmer opened the meeting at 6:03 PM. Councilmember Flake gave the invocation and led the Pledge of Allegiance.

WORK SESSION

2. No items were submitted.


REGULAR SESSION


3.  PUBLIC COMMENTS

Mayor Fullmer called for public comments. Hearing none, she closed the public comment session.


4.  MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Councilmember Welsh reported that last week, for Opioid Awareness Day, Vineyard was featured on some of the radio programs in the state because our NarcX disposal unit at the city offices. She encourage everyone to take advantage of it. She mentioned that the city would be doing projects for the United Way Day of Caring tomorrow.


49  Councilmember Judd reported that he attended an economic summit. He gave a brief
50 overview of the summit and how Utah was doing.

51
52  Councilmember Earnest reported that on September 25 there would be a babysitter training
53 for Youth Council and anyone who wanted to learn about taking care of children. He said that
54 more information would be coming soon.

55
56
57 **5. STAFF, COMMISSION, AND COMMITTEE REPORTS**

58 **5.1**  City Manager Jacob McHargue mentioned to the City Council that the Utah League
59 of Cities and Towns conference was coming up at the end of the month. Mayor Fullmer
60 also reported on the event. Mr. McHargue reported that they held their first waterfront
61 planning meeting today. He said that he had also attended the first Utah Redevelopment
62 Association (URA) meeting to prepare for the legislative session. There was discussion
63 about opportunities for residents to participate in the waterfront discussions. Mr.
64 McHargue reported that the Boo-A-Palooza was coming up in October. Mayor Fullmer
65 asked about the FrontRunner Station. Mr. McHargue explained what was happening with
66 the station. There was a discussion about the station timeline.

67
68 **5.2**  Planning Commission Chair Bryce Brady reported that they had approve a
69 preschool in the LeCheminant subdivision. He mentioned the approved of the Topgolf facility.

70
71 **5.3**  Youth Council Mayor Janelle Dadson gave her quarterly report. She mentioned
72 how the Children’s Library was doing, and events that were happening there. She reported that
73 some of the Youth Council were able to attend a resilience training, and that some of the Youth
74 Council had qualified for the Presidential Volunteer Service Award. She reviewed upcoming
75 Youth Council events.

76
77
78 **6.  CONSENT ITEMS**

- 79 **6.1** Approval of the August 25, 2021 City Council Meeting Minutes
80 **6.2** Approval of the Purchase of an Additional Truck for the Public Works Department
81 Mayor Fullmer called for a motion.

82
83 **Motion:** COUNCILMEMBER JUDD MOVED TO APPROVE CONSENT ITEMS 6.1 AND
84 6.2. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER,
85 COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE
86 MOTION CARRIED UNANIMOUSLY.


87
88
89 **7. APPOINTMENTS**

90 **7.1** No names were submitted.

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93 **8. DISCUSSION/PRESENTATIONS**

94 **8.1** No items were submitted.


97 **9. BUSINESS ITEMS**

98 **9.1  DISCUSSION AND ACTION – Zoning Text Amendment (ZTA) for 15.48**
99 **Signs Ordinance 2021-08** *(This item was continued from the August 11, 2021 and*
100 *August 25 City Council meetings.)*

101 City Planner Briam Amaya Perez is recommending amendments to ZTA 15.48 to modify
102 wall and monument sign standards. The mayor and City Council will act to adopt (or
103 deny) this request by ordinance. *(A public hearing was held on this item on August 11,*
104 *2021.)*

105
106 Mr. Amaya Perez reviewed the changes to the code. There was a discussion about the sign
107 standard waiver and sign types. Mr. Brim suggested the city look at adding a public art ordinance
108 to the code.


109
110 Mayor Fullmer called for a motion.

111
112  **Motion:** COUNCILMEMBER EARNEST MOVED TO APPROVE ORDINANCE 2021-
113 08. COUNCILMEMBER JUDD SECONDED THE MOTION. ROLL CALL WENT AS
114 FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND
115 WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

116
117 **9.2  DISCUSSION AND ACTION – School Crossing at 460 North**

118 City Engineer Naseem Ghandour is requesting approval to add a school crossing at 460
119 North and Vineyard Loop Road. The mayor and City Council will take appropriate
120 action.

121
122 Mr. Ghandour reviewed the work that staff had done to assess the need for the proposed school
123 crossing. He mentioned that this crossing would reduce the amount of students using the school
124 crossing on Vineyard Road. There was a discussion about the crossing. Staff expected to be able
125 to implement the crossing in about 3 weeks.

126
127  **Motion:** COUNCILMEMBER EARNEST MOVED TO APPROVE THE TRAILSIDE
128 ELEMENTARY REDUCED SPEED SCHOOL ZONE AT 460 N AND VINEYARD LOOP
129 ROAD AND BUDGET FOR PURCHASE AND INSTALL THE WARRANTED TRAFFIC
130 CONTROL DEVICES. COUNCILMEMBER JUDD SECONDED THE MOTION. MAYOR
131 FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE.
132 THE MOTION CARRIED UNANIMOUSLY.

133
134 **9.3  DISCUSSION AND ACTION – Amending Title 2 of the Municipal Code**
135 **(Ordinance 2021-12)**

136 City Attorney Jayme Blakesley will present a code amendment adding Chapter 2.30
137 Commissions, providing guidelines for the creation of commissions, and adding the
138 Bicycle Commission to the Municipal Code. The mayor and city council will act to adopt
139 (or deny) this request by Ordinance.

140
141 Mr. Blakesley was excused so Mr. McHargue explained the difference between a commission
142 and committee and why they were adding it to the city code.

143
144  **Motion:** COUNCILMEMBER FLAKE MOVED TO APPROVE ORDINANCE 2021-02.
145 COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER,

146 COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE
147 MOTION CARRIED UNANIMOUSLY.


148 **10. CLOSED SESSION**

149 No closed session was held.


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152 **11. ADJOURNMENT**

153  Mayor Fullmer called for a motion to adjourn the meeting

154

155  **Motion:** COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT
156 6:35 PM. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER,
157 COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE
158 MOTION CARRIED UNANIMOUSLY.

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161 MINUTES APPROVED ON: _____

162

163 CERTIFIED CORRECT BY: /s/Pamela Spencer
164 PAMELA SPENCER, CITY RECORDER

DRAFT

PROCLAMATION OF VINEYARD AS A MONARCH CITY

WHEREAS, the monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans, young and old; and

WHEREAS, over the past 40 years, there has been a 99 % decline nationally in the overwintering monarch butterfly population according to the Xerces Society; and

WHEREAS, the monarch is also extremely beneficial, pollinating many cultivated flowers and crops, and serves as an indicator species for the ecological health of large geographic areas; and

WHEREAS, cities and counties have a critical role to play to help save the monarch butterfly, and Vineyard and its Youth Council Leadership have declared an interest in becoming a Monarch City to be designated by Monarch City USA, a nonprofit organization dedicated to helping the monarch butterfly recover city by city; and

WHEREAS, we invite every citizen of Vineyard to make a difference for the monarch by planting native nectar plants and milkweed to provide habitat for the monarch and pollinators in locations where people live, work, learn, play and worship; and

WHEREAS, it is our hope that other cities across our great nation will also help to ensure that the monarch butterfly will once again flourish across the continent; and

WHEREAS, Vineyard is planting nectar producing plants to support the monarch population in city owned open space and native milkweed where appropriate.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of Vineyard proclaim this 22nd day of September 2021 that Vineyard become a Monarch City.

BE IT FURTHER RESOLVED, provided they are consistent with City Code all citizens are encouraged to plan and protect native nectar sources and milkweed, so that monarch butterflies have the resources necessary to produce successive generations in order to reverse the decline of these spectacular butterflies.

BE IT FURTHER RESOLVED, provided they are consistent with City Code, City staff is hereby directed to plant nectar producing plants to support the monarch population in city owned open space and native milkweed where appropriate

IN WITNESS THEREOF, I have set my hand and caused to be affixed the Great Seal of Vineyard this 22nd day of September 2021.

Mayor Julie Fullmer

Attest:

Deputy Recorder Kelly Kloepfer

Resolution 2021-18

RESOLUTION IN APPRECIATION
FOR PUBLIC SERVICE BY JACOB MCHARGUE

WHEREAS, Jacob McHargue has served Vineyard, Utah since 2013 beginning at a time when there were nearly 1000 residents in the town and has dedicated his time for the last 8 years as Vineyard has transformed into a bustling city of 20,000 residents.

WHEREAS, Jacob McHargue has served the city in numerous capacities, under several city councils and two Mayors; Vineyard's 2nd Mayor, Randy Farnworth, and Vineyard's third Mayor, Julie Fullmer. Jacob McHargue was hired in 2013 as the Deputy City Treasurer, and in 2014 was appointed Vineyard Treasurer overseeing all finance activities for the Town of Vineyard and organizing the annual budget and audited financial statements.

AND in 2015 Jacob McHargue was hired as the Director of Finance and Human Resources, where he additionally assumed the role of HR management tasks.

AND in 2017 Jacob McHargue was hired as the City Manager, Finance Director and Redevelopment Agency Director, where he helped design and strategize efforts for the Vineyard downtown, and whereas, he helped navigate the cleanup efforts of the Geneva steel factory.

WHEREAS, During Jacob McHargue's time in Vineyard, the city was recognized nationally for several outstanding accomplishments, AND his finance team's performance was recognized nationally for their production of a Distinguished GFOA Budget Document.

WHEREAS, Jacob McHargue dedicated numerous hours, incurred personal sacrifice, and exhibited outstanding community spirit in his service, acting as an agent of change, and always striving to maintain a demeanor that made working with him a pleasure; and

WHEREAS, Jacob McHargue expressed resolve to continuously do better, imparted knowledge and wisdom to those he mentored, compassion and selflessness to those in need, and inspiration and encouragement to those he led; and

WHEREAS, Jacob McHargue's commitment, willingness, and ability to respond to the concerns of the people of Vineyard, has made a substantial contribution to the betterment of the City of Vineyard.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby commend and thank Jacob McHargue for his time, effort, dedication, enthusiasm, and service given to Vineyard community for the past 8 years

This resolution was passed and adopted by the City Council of Vineyard City on Sept 22, 2021,

MAYOR of Vineyard

Attest:

Deputy Recorder Kelly Kloepfer

DRAFT

VINEYARD RESOLUTION 2021-

A RESOLUTION OF THE VINEYARD CITY COUNCIL FOR BOTH THE APPOINTING OF AN INTERIM CITY MANAGER AND SETTING THE DUTIES OF THIS POSITION.

WHEREAS, The Vineyard City Council under the authority of Utah Code 10-3b-403 created the city manager position and provided for the powers and duties of that position; and

WHEREAS, The Vineyard City Council is transitioning the position of the City Manager, is **THEREFORE** creating an interim city manager position, and has provided **for the powers and duties of that position until a City Manager is hired.**

WHEREAS, The City Council now desires to define the powers and duties of the interim city manager position.

NOW THEREFORE, be it ordained by the Council of the Vineyard, in the State of Utah, as follows:

Powers; Duties; Obligations

A. Interim City Manager Duties: Pursuant to the policies and programs established by the governing body, and under the direction and oversight of the governing body and except as otherwise set forth by the governing body in ordinance, resolution, motion, the interim city manager shall:

1. Be responsible for managing the internal affairs of the city; develop, recommend, and implement city policies, practices, rules, regulations, and procedures; report to the governing body; advise the governing body regarding policy options and implementation procedures; carry out legislative directives and decisions; be responsible for contracts administration.
2. Maintain effective working relationships with the governing body, the city attorney, management employees, citizen committees, employees, contractors, and public vendors.
3. Consistent with the direction of the governing body, be responsible for the full and effective use of city personnel by establishing, in consultation with the city attorney, department directors, division heads or other management employees, overall department objectives, priorities and standards consistent with the goals, direction, and objectives of the governing body; serve as a facilitator in the achievement by city divisions of governing body goals and in coordinating with management employees for effective implementation of city service levels, ordinances, resolutions, rules, regulations and directives; exercise managerial control to ensure that the city government and its respective departments function in the most efficient and effective manner.
5. Represent the city at various meetings or other functions and respond to requests or inquiries about city policies, rules, ordinances, regulations, resolutions, or services rendered by the city government.

6. Enforce all applicable laws, ordinances, rules, regulations, and policies of the city. Assure that all franchises, leases, permits, licenses, contracts, and privileges granted by the city are fully performed and observed.

7. Recommend and prepare for consideration by the governing body and advisory committees' long range strategic plans and programs to provide for the health, safety, and welfare of the current and future inhabitants of the city; furnish reports to the governing body as requested.

8. Except as otherwise provided, be responsible for the overall personnel management function; implement city personnel ordinances, rules, and regulations that have been adopted, approved, or revised by the governing body; coordinate personnel ordinances and rules and regulations adopted by the governing body; coordinate personnel functions with management employees such as recruitment, selection, and appointment; serve as a step in the appeals process available to employees with grievances; monitor personnel actions; coordinate personnel decisions with department directors; coordinate activities of individuals rendering professional services under contract with the city.

9. Investigate into the affairs of the city and any department or division thereof, and any contract for the proper performance of any obligations of the city.

10. Create all necessary departments as approved by the governing body. Create all necessary divisions, sections, and offices necessary for the government of the city; prepare recommendations for the governing body regarding the addition, deletion, or reduction in municipal services.

11. Attend and participate in all meetings of the governing body unless otherwise excluded by the governing body; shall not have a right to vote in said meetings.

12. Approve and sign commercial and residential subdivision plats on behalf of the city.

13. Perform all other duties, obligations, and exercise the powers set forth by ordinance, resolution, regulation, or directive imposed by the governing body.

14. Department Cooperation: It shall be the duty of all subordinate employees to cooperate with the interim city manager in administering the affairs of the city efficiently, economically, and harmoniously in executing the goals of the Mayor and City Council.

A. Planning and Land Use: Notwithstanding the foregoing, the interim city manager shall exercise no authority over the planning commission or an appeal and variance hearing board or officer.

B. Performance Evaluation: The governing body shall evaluate, at least annually, the performance of the interim city manager.

C. Powers of The Mayor Not Delegated: Nothing in this resolution shall be construed to delegate to the interim city manager the legislative and judicial powers of the mayor, the mayor's position as chief executive officer of the city pursuant to Utah code section 10-3b-104(1)(a), chairperson of the governing body, or any ex officio position which the mayor shall hold.

Mayor Julie Fullmer

Attest:

Deputy Recorder Kelly Kloepfer